

**ATHLETIC TRAINERS AFFILIATED CREDENTIALING BOARD
WEB/VIRTUAL MEETING MINUTES**

August 22, 2014

PRESENT VIA GOTOMEETING: Ryan Berry, Kurt Fielding, James Nesbit, Gregory Vergamini

STAFF: Tom Ryan, Executive Director; Gretchen Mrozinski, Legal Counsel; Karen Rude-Evans, Bureau Assistant; Taylor Thompson, Bureau Assistant

CALL TO ORDER

Ryan Berry, Chair, called the meeting to order at 9:07 A.M. A quorum of four (4) members was confirmed.

ADOPTION OF AGENDA

MOTION: Greg Vergamini moved, seconded by Kurt Fielding, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: James Nesbit moved, seconded by Greg Vergamini, to approve the minutes of October 9, 2012 as published. Motion carried unanimously.

MOTION: James Nesbit moved, seconded by Greg Vergamini, to approve the minutes of October 1, 2013 as published. Motion carried unanimously.

ELECTION OF OFFICERS

BOARD CHAIR

NOMINATION: James Nesbit nominated Ryan Berry for the Office of Board Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Ryan Berry was elected as Board Chair.

VICE CHAIR

NOMINATION: Kurt Fielding nominated himself for the Office of Vice Chair. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

Kurt Fielding was elected as Vice Chair.

SECRETARY

NOMINATION: James Nesbit nominated himself for the Office of Secretary. Nomination carried by unanimous consent.

Tom Ryan called for other nominations three (3) times.

James Nesbit was elected as Secretary.

2014 ELECTION RESULTS	
Board Chair	Ryan Berry
Vice Chair	Kurt Fielding
Secretary	James Nesbit

APPOINTMENT OF LIAISONS, ALTERNATES, AND DELEGATES

2014 LIAISON APPOINTMENTS	
Credentialing Liaison	Ryan Berry (Alternate: James Nesbit)
DLSC Liaison	James Nesbit (Alternate: Greg Vergamini)
Legislative Liaison	Kurt Fielding (Alternate: Ryan Berry)
Education and Exams Liaison	James Nesbit (Alternate: Greg Vergamini)
Monitoring Liaison	James Nesbit (Alternate: Greg Vergamini)
PAP Liaison	Kurt Fielding (Alternate: Ryan Berry)
Travel Liaison	Ryan Berry (Alternate: James Nesbit)
Rules Liaison	Kurt Fielding (Alternate: Ryan Berry)
Website Liaison	James Nesbit (Alternate: Ryan Berry)
Screening Panel	James Nesbit, Kurt Fielding (Alternate: Greg Vergamini)

MOTION: Greg Vergamini moved, seconded by James Nesbit, to approve the Liaison and Panel appointments as listed above. Motion carried unanimously.

DELEGATED AUTHORITY MOTIONS

- MOTION:** Greg Vergamini moved, seconded by Kurt Fielding, that the Board delegates authority to the Chair (or order of succession) to sign documents on behalf of the Board. In order to carry out duties of the Board, the Chair has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair delegates the authority to a Department representative to sign the name of the Chair (or order of succession), or any and all Board members, on documents as necessary. Motion carried unanimously.
- MOTION:** Kurt Fielding moved, seconded by Greg Vergamini, that, in order to facilitate the completion of assignments between meetings, the Board delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Board, to appoint liaisons to the Department to act in urgent matters and to act when knowledge or experience in the profession is required to carry out the duties of the Board in accordance with the law. Motion carried unanimously.
- MOTION:** Ryan Berry moved, seconded by James Nesbit, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters with the exception of denials during the application process. Motion carried unanimously.

EXECUTIVE ORDER 61 – REPORT FROM JAMES NESBIT

- MOTION:** Ryan Berry moved, seconded by Kurt Fielding, to note that James Nesbit completed the review and no changes are recommended. Motion carried unanimously.

CLOSED SESSION

- MOTION:** James Nesbit moved, seconded by Greg Vergamini, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). Ryan Berry read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. **Roll Call Vote:** Ryan Berry - yes; Kurt Fielding - yes; James Nesbit - yes; Gregory Vergamini – yes. Motion carried unanimously.

The Board convened into Closed Session at 9:39 A.M.

RECONVENE TO OPEN SESSION

- MOTION:** Kurt Fielding moved, seconded by James Nesbit, to reconvene in Open Session at 9:45 A.M. Motion carried unanimously.

CASE CLOSINGS

13 ATB 001

MOTION: Greg Vergamini moved, seconded by Kurt Fielding, to close DLSC case number **13 ATB 001**, against **P.T., for prosecutorial discretion (P5)**. Motion carried unanimously.

13 ATB 002

MOTION: Ryan Berry moved, seconded by James Nesbit, to close DLSC case number **13 ATB 002**, against **A.R.K., for no violation (NV)**. Motion carried unanimously.

13 ATB 003

MOTION: Ryan Berry moved, seconded by Kurt Fielding, to close DLSC case number **13 ATB 003**, against **N.T.N., for no violation (NV)**. Motion carried unanimously.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: Greg Vergamini moved, seconded by James Nesbit, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

ADJOURNMENT

MOTION: James Nesbit moved, seconded by Kurt Fielding, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:47 A.M.